

**MS4 MSC Board Meeting**

**Meeting Minutes**

**6/16/15**

**Meeting Location: Student Orgs Space 14-176
Start time: 7:07 PM**

**End time: 8:45 PM**

1. **Welcome**
	* **Members Present:** Abraar Karan, Brittni Johnson, Nima Golzy, Alana Waiwaiole, Maya Smolarek, Nina Vyas, Dustin Harris, Christopher Sobowale, Niv Hakami-Majd, Azim Laiwalla, Roxanne Vasquez, Alfred Yoon, Justin Koh (tele), Pradeep Rajendran (MSTP rep), Ronald Rivera
	* **Absent:** Jennifer Danesh, Amy Wang, William Toppen
2. **Introduction from SAO- Mary Ann**
	* MSC office within the Student Org Space with locked cabinet for secure items
	* Encourage student org leaders to utilize the student org space, which has their mailboxes present
	* Orgs can order office supplies as needed and can utilize the workspace for planning events—contact Mary Ann in advance if supplies are needed
	* Mary Ann’s office- 14-174 CHS
	* Mary Ann will be doing reimbursements for any MSC travel or events, no longer Raphael
3. **Reports and Action Points**
	* **President- Abraar Karan**
		1. Overview to the MS4 MSC
			1. Our class will be responsible for our own class events/concerns, as well as those of the other 3 classes generally
			2. Our class MSC meetings will usually be held as part of the school-wide MSC meeting; we will call other meetings to order as needed throughout the year but otherwise will be the second Tuesday of the month at 7 PM in Bel-Air Conference Room, dinner provided; reminder to be sent to the class; always reminder in the weekly updates from Mary Ann
		2. June 17th meeting preview- Pres, VP, MSC rep from all 3 classes
			1. Executive committee meeting with Dean Braddock, Dean El Farra, Dean Miller, Meredith, and Mary Ann with the Executive Committee members of the MSC from all 3 classes
			2. To discuss the overall strategy of the school and how the MSC works within this; also to reflect on the past year
		3. Financial Aid update
			1. Additional loans can be taken out on a case by case basis for 4th year medical students to cover additional expenses of interviewing, travel etc.- email was sent out by the FAO earlier this month
		4. DGSOM Service Day- service day for the entire school
			1. will occur on August 14th at LA Food Bank downtown; to be managed by MS2 MSC class
			2. more info to come
		5. MSTP Rep to MEC- **Pradeep Rajendran**
			1. Annual retreat and spring conference-TBD
			2. Would like to better integrate MSTP students in MSC
			3. MSTP rep now a voting member on the MEC
			4. MSTP rep currently not an executive voting member—will discuss and follow-up on this as a possibility for this year
		6. Drew/Prime- 2015-2016 representatives TBD
			1. Currently no updates
		7. MEC position election
			1. Brandon to send out ballot—roughly 8 people running
		8. July 11th- MSC retreat
			1. Save the date—agenda and planning to happen soon
			2. Ronnie will be helping with planning/organizing; more volunteers encouraged
	* **Vice President- Alfred Yoon**
		1. Longitudinal mentorship
			1. new program where you get a faculty mentor as an MS1 who will follow you throughout your 4 years
			2. Will begin with incoming class of 2019
			3. Improvement of clinical skills🡪 “teaching champions”
		2. Improving research opportunities
			1. Alfred to work with Shamar to make research opportunities more available and in a centralized space so easy to find
			2. MSTP faculty looking to implement a Research College
		3. Ideas for 4th year banquet theme?- send to Alfred
			1. Consider polling the class or emailing them
	* **MSC Representative- Justin Koh**
		1. Geffy Guide- compiled survival guide re classes, DGSOM organizations, things to do in LA…etc
			1. Send ideas and suggestions to Justin
			2. Several members suggested uploading Geffy guide online
	* **Treasurer- Nima Golzy**
		1. Class MSC account funds- ~5k
			1. Revamping budget proposal form
		2. Jacket profits
			1. Will promote jackets to incoming MS1s
			2. Several members suggested promoting jackets to hospital housestaff
		3. Class social event funding
			1. 1k per class per year- we haven’t been using entirety of funds in previous years
			2. consider using funds during College Foundations week
	* **Secretary- Brittni Johnson**
		1. Meeting minutes to be posted on <http://mscdgsom.weebly.com/>
		2. Work with Abraar on new website and making MSC more transparent online
	* **Graduate Student Association Representatives- Deepak Ravi and John A. Thompson**
		1. (Pre-paid) class T-shirts to be picked up during college foundations
		2. May order more T-shirts if possible—need to poll class on how many people would like a shirt still
		3. Increased emphasis on graduate writing center availability
		4. GSA funds go towards 2nd and 4th year banquet
	* **Medical Education Committee Representatives- Maya Smolarek and Nina Vyas**
		1. MEC meeting updates
			1. Changing MS1/MS2 curriculum back to M-W rather than new Th/F exam days
			2. Professional attributes to be outlined in a comprehensive list (Entrustable Professional Attributes—from the AAMC) so that by graduation, every DGSOM student is capable of reading EKGs, placing IVs, putting in chest tubes etc prior to becoming an intern
			3. New electives for 4th year- India, South Africa,
			4. 3rd and 4th year will be starting earlier for current MS2s so more opportunities for sub-Is and can start earlier
			5. Several members suggested setting up a system to match incoming 4th year students with current 4th year students to get guidance regarding residency applications, sub-I’s
				1. Questionnaire to current 4th year students to ask if they are willing to help students—will work further on this with MAA and Meredith/SAO
			6. Concerns regarding CPX exams
				1. Those who take CPX during family med or internal med tend to do better. MEC suggested possibly doing one CPX at the end of first block and one at the end of second block
				2. Would like more transparency about CPX- clearer instructions, expectations, remediation course
			7. Thought to standardize days off prior to shelf exams esp in the setting of new grading system
	* **Medical Alumni Association Representatives- Jennifer Danesh and Amy Wang**
		1. MAA scholarship- everyone in the class donates money to scholarship, which will fund future students?
		2. Abraar working with MAA on this—more to come
	* **Social Activities Chairs- Alana Waiwaiole, Dustin Harris, Christopher Sobowale, William Toppen**
		1. Final shelf party July 2nd - beach bonfire + afterparty
			1. Food, fireworks,
		2. Social events for foundations week
			1. 2015 World Games of Beer🡪 Beer Olympics II
				1. Where can we do this? Can we do this? Need to look into logistics—suggestion of UCLA Rec center where you can plan in advance for approved alcohol at events
		3. Potential class Mammoth trip or Las Vegas during week leading up to Match
	* **Professionalism Council Representatives- Niv Hakami-Majd and Azim Laiwalla**
		1. Resident Humanism Award- 1st award given during 2015 4th year banquet
			1. Waiting to get feedback to then send to graduated seniors
		2. Ethics Symposium now twice a year
		3. Clerkship Feedback Survey- very few responses from students
			1. Separate from course evals done at the end of each rotation; another route for reporting abuse
			2. What is the definition of mistreatment? – Stanford Medicine shows videos of ambiguous situations of mistreatment to students and residents prior to clerkships. Might be something to implement here.
	* **Well-Being Committee Representatives- Ronald Rivera and Roxanne Vasquez**
		1. Laser tag, part 2🡪 felt this to be successful in previous year, considering doing again but also thinking of other potential ideas
		2. Breakfast during college foundations week