

**2015-2016 Medical Student Council**

**Annual Retreat**

**Executive Committee**

**Saturday, July 11th, 2015**

**8:00-10:15 AM**

**Agenda**

1. Introduction (8:00-8:05)
2. Mission Statement, Vision, Goals (8:05-8:25)
3. Core Expectations (8:25-8:30)
   1. Bel air conference room @7p on the 2nd Tuesday of every month
4. Roberts Rules (8:30-8:35)
5. Constitution Overview (8:35-8:40)
6. Officer Reports (8:40-8:45)
   1. 2nd year Pres- MS2 off for summer for STTP and global health opportunities
   2. 3rd year Pres- MS3 completed clinical foundations last week, this past week was first week of 3rd year clerkships
   3. 4th year Pres- MS4 completed 3rd year clerkships, starting sub-internships, taking a year off or studying for Step 2
7. Budget Committee Chair Report (8:45-8:55)
8. SAO Report (8:55-9:00)
9. MSTP/PRIME/Drew/OSR Reports (9:00-9:10)
   1. MSTP- students have option of several dates to return to clinical clerkships, in process of establishing a longitudinal preceptorship for last year of MSTP for easier transition into 3rd year
   2. DREW- incoming class here and participating in pre-matriculation orientation
   3. Prime- new students begin on Sunday; service project during orientation month
   4. Organization of Student Representatives- 2 vacancies currently- 4-year appointment and whole school votes; application will come out later this month; honor society scholarship award concluded??, technology seminar, national conference in Nov 7 and MSC conference in the spring (abstracts on medical education),
10. Sub-Committee Reports (9:10-9:30)
    1. Orientation week- social events being set up for MS1 orientation along with resident roundtables
    2. All school formal- date not set yet (day before winter break starts?)
       1. Venue- ?? ,The Victorian too small?
    3. Counting on U campaign- Lao to update at next meeting
    4. Geffy Guide- changing paper handout to online resource
    5. MSC website- considering changing the weebly site 🡪 wordpress, blog
       1. Will need to contact webmaster regarding appropriate use of DGSOM insignia and linking wordpress to DGSOM website
       2. Would like to improve the website so that potential students can get a better idea of DGSOM student life
    6. Admissions and tour guides- Class secretaries will coordinate
       1. MS2 tour guides to train new MS1s for interview season
       2. MS2 to set up interview dinners
       3. MS4 to encourage 4th years to attend applicant lunches during interview seasons
    7. Student lecture series- started 2 years ago, Abraar to coordinate sub committees
    8. Student interest group- Mary Ann
       1. Renewal applications- do we want SIG representative when their application is addressed at MSC meetings?
       2. Will use Google doc or word doc for applications
       3. Currently revamping document content
       4. MS2 ending year earlier so will likely have to begin transition of SIG coordinators in Jan/Feb
11. Agenda Items (9:30-9:45)
    1. MSTP Voting Position on MEC
    2. Program Reps Voting Rights on MSC
12. Upcoming Events (9:45-9:55)- (need to update calendar with SIG events and class specific events, update med student calendar, Meredith looking into one working calendar that can be exported to personal Google calendar)
    1. Orientation week (8/3-8/7)
    2. All school service day (8/14)
    3. Special Olympics (7/24-8/3)
    4. September- MS1 MSC Election, MAA Career conference Med games
    5. October- TBD
    6. November- no shave November
    7. December- all school formal?
    8. January- winter ski trip
    9. Feb- SIG Renewal
    10. March- Match, talent show, MS2 banquet, Grad games
    11. April- MSC elections (may need to move later or earlier), 2nd look weekend
    12. May- ceremony of thanks
    13. June MS4 banquet, graduation
13. Ice Breaker! (9:55-10:15)

**MSC meeting - All classes**

**10:30a-1:30p**

Brainstorming and 2015-2016 Goals

President/VP

* Goals:
  + Connecting with classmates
  + Involving MSC members /classmates
  + Book shelf- MSC rep
  + Establishing continuity- mentorship
  + Continuing leadership series

MSC reps/Secretaries

* Goals:
  + Facilitating appropriate routes of communication
  + More transparency about the role of MSC reps and what types of questions and concerns should be directed to them
  + MSC google doc link on Weebly/medstudent website; reminders sent with weekly digest
  + Recruiting/Training for MS1 tour guides- MS2s
  + Will keep website and calendar updated with events, MSC meetings and meeting minutes

Social Committee

* Goals:
  + 1 school-wide event each semester
  + have 1 school-wide social event during MS1 orientation week
  + Allow for enough time for planning and advertising of each event
  + Provide non-alcoholic alternative events
  + Beerlympics 2015

Well-being reps

* Goals:
* 2 events per block
  + - tailgate, ice skating, monthly yoga, beach day, fit bit challenge, laser tag, scavenger hunt
* better communication between classes
* mentorship
* survey class @ beginning of year regarding their interests
* stress/support
  + notes of encouragement before exams
* revise newsletter
* invite faculty/staff to well-being events

MEC reps

* Goals:
* blocks 7 and 8 switched this year, mid term before winter break instead of cumulative exam after the break.
* MS2 first class to decide which grading system they would like to go with during third year
* Centralized database with textbooks and notes relevant to each class
* CPX exam- changes in remediation for those who fail
* MSTP- several different dates for starting 3rd year clerkships for returning PhD students
* Clerkship feedback at the end of every rotation
* Standardized day off before shelf exams during 3rd year
* Specialty specific mentorship
* Improve primary care experiences during 3rd year
* Clarify PBL grading system for transparency

MAA Reps

* Goals:
  + Career conference- catered to MS1s in September, may push to January to give MS1s some time to settle in
  + Senior send-off for MS4s
  + MAA reps will continue to bring student concerns to alumni board
  + Putting together a list of personal emails for reunions, class gifts, donations (mednet email expires after graduation)
  + Creating a resident/alumni book drive to donate to other schools abroad that do not have access to these books
  + Lunch talks geared toward specific specialties and mentorship

Professionalism council

* Goals:
  + Humanism award for residents- target MS4s to give input on residents you work with during subIs
  + Ethics symposium
    - Model after healthcare symposium by having a one day annual event, sessions to include law, dental, and nursing students, training simulation regarding what to do when an ethical situation arises
    - 3 methods of feedback- post clerkship, post lecture, and an anonymous student feedback form sent out by professionalism committee
    - Drew/PRIME reps
* Goals:
  + project santa clause, P4P
  + MLK day of service
  + Sustainability of service projects

GSA reps

* Goals:
  + Centralized area for information regarding GSA events
  + More transparency regarding the resources that are available on the main campus
  + Money from grad games goes toward an award that is similar to the Humanism award but for undergraduate volunteers

Treasurers

* Goals:
  + 1k per class for funding
  + send in proposals for funding
  + streamline application process for SIG/conference budgets